



courtney duke **creative**

+1 (405) 317-1446 | www.courtneyduke.com | hello@courtneyduke.com

professional experience

Freelance Graphic Designer 2018-Present

Courtney Duke Creative, OKC, OK

I love helping clients tell their story through graphic design. Projects past and present include: logo and brand design, print materials design, social media management, website troubleshooting, and technical support. Current clients include OKC First Church of the Nazarene, The Interfaith Alliance of Oklahoma, and SEO Vineyard.

Social Media Assistant 2021-2022

Mirror & Thread, OKC, OK

Responsibilities include curating products, creating graphics, editing video content, and posting across multiple platforms. Regularly posted through Like To Know It, Instagram, TikTok, and YouTube.

Communications Director 2015-2016

Our Neighborhood Empowered (O.N.E.), OKC, OK

Responsibilities include bookkeeping, website development, fundraising, event planning, program support, community relations, and marketing materials design. Assisted through a name change and re-branding.

education

Southern New Hampshire University (COCE) 2016-2018

BA Graphic Design and Media Arts

Trevecca Nazarene University 2013-2014

AA General Studies

skills

Adobe InDesign
Adobe Illustrator
Adobe Photoshop

Photography
Mac OS
Microsoft Office

Logo and Brand Design
Print Materials Design
Meta Business Suite

Canva
Later
Hootsuite